FORMAL FURTHER EDUCATION AND TRAINING
COLLEGE PROGRAMMES AT LEVELS 2 TO 4 ON
THE NATIONAL QUALIFICATIONS FRAMEWORK (NQF)

2011
Department of Higher Education and Training

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6.3 Electrical Infrastructure Construction
6.4 Finance, Economics and Accounting
6.5 Hospitality
6.6 Information Technology and Computer Science
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6.8 Marketing
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SECTION 1

PURPOSE OF THE DOCUMENT

The policy document, *Formal Further Education and Training College Programmes at Levels 2 to 4 on the National Qualifications Framework (NQF)* contains the programme, promotion and certification requirements of the various programmes offered by Further Education and Training Colleges and forms the basis for the establishment of the national funding base rate and funding weights for the various approved Further Education and Training (FET) College programmes. In view of this, each approved programme leading to the National Certificate (Vocational) at Levels 2-4 on the National Qualifications Framework (NQF) has its own weight.

For this purpose more detailed particulars regarding the various National Certificate (Vocational) at Levels 2-4 on the NQF are contained in this policy document to which all FET Colleges and relevant assessment bodies in terms of sections 3(4)(l) and 7 of the *National Education Policy Act, 1996 (Act No. 27 of 1996)* and, sections 11(1)(c) and 11(2) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)* must give effect.

The policy document, *National Certificate (Vocational): A qualification at Levels 2, 3, 4 on the NQF*, is a separate policy document containing broad, general provisions with regard to FET Colleges, pertaining to norms and standards for FET programmes, examinations and certification.

This policy must be read in conjunction with the following policy documents:

(a) *National Certificate (Vocational): A qualification at Levels 2, 3, 4 on the NQF, Government Gazette, No. 28677 of 29 March 2006, as amended in, Government Gazette, No. 30266 of 7 September 2007;*
(b) National Policy on the Conduct, Administration and Management of the Assessment of the National Certificate (Vocational), Government Gazette, No. 30287 of 12 September 2007; and

(c) National Norms and Standards for funding Further Education and Training Colleges (NSF-FET Colleges), Government Gazette, No. 32010 of 16 March 2009.

The establishment of programme costs and funding weighting is done on an annual basis and each year FET Colleges will be informed of the weighting per programme for the National Certificate (Vocational).

Because of the variable nature of this information, funding weights for the various National Certificate (Vocational) cannot be listed in this policy document, Formal Further Education and Training College Programmes at Levels 2 to 4 on the National Qualifications Framework (NQF) and FET Colleges should therefore be informed on an annual basis by means of an official circular regarding the national funding base rate and the latest programme weightings.
SECTION 2

STRUCTURE OF THE DOCUMENT

The various programmes are listed separately and are structured in such a way that it will assist users with a comprehensive synopsis of the following aspects:

- admission requirements for the National Certificate (Vocational) programmes at NQF Levels 2-4;
- duration of the programmes;
- compulsory and recommended optional subjects to be offered for a specific programme;
- promotion and certification requirements; and
- condonation in specific cases where the necessary promotion requirements for a subject have not been met.

For examination and certification purposes, all programmes and subjects are numbered and an explanation is supplied to assist users with the compilation of programme and subject codes.
SECTION 3

NATIONALLY APPROVED FUNDAMENTAL SUBJECTS

TABLE 1: OFFICIAL LANGUAGES AT HOME AND FIRST ADDITIONAL LANGUAGE LEVEL

<table>
<thead>
<tr>
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<tr>
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<td>NQF LEVEL 2</td>
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</table>
SECTION 4

PROGRAMME AND SUBJECT CODES

1. Programmes

(1) The programme codes consist of 9 digits, which have the following meaning:

- first digit: “5” added to all distinctive FET College programmes
- second digit: NCV Programme
- third digit: NQF level
- fourth and fifth digit: organising field (up to two digits) (Table 4)
- sixth and seventh: sub-field (Table 5)
- eighth and ninth digit: unique programme code.

(2) The subject codes consist of 8 digits, which have the following meaning:

- first and second digits: organising field (up to two digits) (Table 4);
- third and fourth digits: the subject groupings or sub-fields, as defined in (Tables 5 and 6);
- fifth, sixth and seventh digits: unique subject codes within each organising field; and
- eighth digit: NQF level of the subject.
<table>
<thead>
<tr>
<th>DIGIT</th>
<th>ORGANISING FIELD</th>
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<tbody>
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<td>01</td>
<td>Agriculture and Nature Conservation</td>
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<td>02</td>
<td>Arts and Culture</td>
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<td>03</td>
<td>Business, Commerce and Management Studies</td>
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<tr>
<td>04</td>
<td>Communication and Language Studies</td>
</tr>
<tr>
<td>05</td>
<td>Education, Training and Development</td>
</tr>
<tr>
<td>06</td>
<td>Manufacturing, Engineering and Technology</td>
</tr>
<tr>
<td>07</td>
<td>Human and Social Studies</td>
</tr>
<tr>
<td>08</td>
<td>Law, Military Science and Security</td>
</tr>
<tr>
<td>09</td>
<td>Health Science and Social services</td>
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<tr>
<td>10</td>
<td>Physical, Mathematical, Computer and Life Sciences</td>
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<td>11</td>
<td>Services</td>
</tr>
<tr>
<td>12</td>
<td>Physical planning and Construction</td>
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<td></td>
<td>03</td>
<td>Personal Care</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04</td>
<td>Wholesale and Retail</td>
</tr>
<tr>
<td></td>
<td></td>
<td>05</td>
<td>Consumer Services</td>
</tr>
<tr>
<td></td>
<td></td>
<td>06</td>
<td>Cleaning, Domestic, Hiring, Protecting and Rescue Services</td>
</tr>
<tr>
<td>12</td>
<td>Physical Planning and Construction</td>
<td>01</td>
<td>Physical Planning, Design and Management</td>
</tr>
<tr>
<td></td>
<td></td>
<td>02</td>
<td>Building Construction</td>
</tr>
<tr>
<td></td>
<td></td>
<td>03</td>
<td>Civil Engineering Construction</td>
</tr>
<tr>
<td></td>
<td></td>
<td>04</td>
<td>Electrical Infrastructure Construction</td>
</tr>
<tr>
<td></td>
<td></td>
<td>05</td>
<td>Drawing Office Practice</td>
</tr>
<tr>
<td>DIGIT</td>
<td>SUBJECT GROUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>---------------------------------------------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Official Languages at Home Language level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>Official Languages at First Additional Language level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30</td>
<td>Official Languages at Second Additional Language level</td>
<td></td>
<td></td>
</tr>
<tr>
<td>40</td>
<td>Mathematical Literacy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>50</td>
<td>Mathematics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>60</td>
<td>Life Orientation</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SECTION 5

LIST OF NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES NQF LEVEL 2
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12010012</td>
<td>Drawing, Setting Out, Quantities and Costing</td>
</tr>
<tr>
<td>12010022</td>
<td>Construction Plant and Equipment</td>
</tr>
<tr>
<td>12010032</td>
<td>Construction Material</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020012</td>
<td>Physical Sciences* OR</td>
</tr>
<tr>
<td>12030072</td>
<td>Construction Plumbing OR</td>
</tr>
<tr>
<td>12020082</td>
<td>Construction Carpentry and Roof Work OR</td>
</tr>
<tr>
<td>12020092</td>
<td>Construction Masonry and Tiling OR</td>
</tr>
<tr>
<td>12030102</td>
<td>Roads OR</td>
</tr>
<tr>
<td>12010112</td>
<td>Concrete Structures</td>
</tr>
</tbody>
</table>

* Will not be phased out

2009

(4) Three compulsory NQF Level 2 vocational subjects to be offered from January 2009.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12010042</td>
<td>Construction Planning</td>
</tr>
<tr>
<td>12030052</td>
<td>Plant and Equipment</td>
</tr>
<tr>
<td>12010062</td>
<td>Materials</td>
</tr>
</tbody>
</table>
(5) One of the following recommended optional NQF Level 2 vocational subjects to be offered from January 2009.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020012</td>
<td>Physical Science OR</td>
</tr>
<tr>
<td>12030122</td>
<td>Carpentry and Roof Work OR</td>
</tr>
<tr>
<td>12020132</td>
<td>Concrete Structures OR</td>
</tr>
<tr>
<td>12020142</td>
<td>Masonry OR</td>
</tr>
<tr>
<td>12030152</td>
<td>Roads OR</td>
</tr>
<tr>
<td>12030162</td>
<td>Plumbing</td>
</tr>
</tbody>
</table>

OR

(6) An official language at First Additional Language level; or

(7) Any other vocational subject as recommended.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06020012</td>
<td>Engineering Fundamentals</td>
</tr>
<tr>
<td>06020022</td>
<td>Engineering Technology</td>
</tr>
<tr>
<td>06020032</td>
<td>Engineering Systems</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06030042</td>
<td>Engineering Fabrication OR</td>
</tr>
<tr>
<td>10020012</td>
<td>Physical Science OR</td>
</tr>
<tr>
<td>06020052</td>
<td>Fitting and Turning OR</td>
</tr>
<tr>
<td>06020062</td>
<td>Automotive Repair and Maintenance OR</td>
</tr>
<tr>
<td>06030072</td>
<td>Welding OR</td>
</tr>
<tr>
<td>06030082</td>
<td>Refrigeration Principles</td>
</tr>
</tbody>
</table>

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.
(3)  40% in Life Orientation.

(4)  50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1)  If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2)  If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12040172</td>
<td>Electrical Principles and Practice</td>
</tr>
<tr>
<td>12040182</td>
<td>Workshop Practice</td>
</tr>
<tr>
<td>12040192</td>
<td>Electronic Control and Digital Electronics</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12040202</td>
<td>Electrical Systems and Construction OR</td>
</tr>
<tr>
<td>10020012</td>
<td>Physical Sciences</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: FINANCE, ECONOMICS AND ACCOUNTING
PROGRAMME CODE: 522030101

NQF Organising field: 3
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2007

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03010012</td>
<td>Applied Accounting</td>
</tr>
<tr>
<td>03010022</td>
<td>Financial Management</td>
</tr>
<tr>
<td>03010032</td>
<td>Economic Environment</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010042</td>
<td>New Venture Creation</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condensed by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condensed by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: HOSPITALITY
PROGRAMME CODE: 522110101

NQF Organising field: 11
SAQA credits: 130
Programme duration in years: 1.0
Date of implementation: January 2007

1. **ADMISSION REQUIREMENTS**

   (1) **General minimum admission requirements**

   (a) A Grade 9 Certificate; or
   (b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
   (c) A recognised equivalent qualification obtained at NQF Level 1; or
   (d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
   (e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

   (2) **Specific admission requirements**

   In terms of *section 17(3)(a)* of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at **Table 1** on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in **Table 2**

(c) Life Orientation in **Table 3**.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>11010012</td>
<td>Hospitality Generics</td>
</tr>
<tr>
<td>11010022</td>
<td>Food Preparation</td>
</tr>
<tr>
<td>11010032</td>
<td>Client Services and Human Relations</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010042</td>
<td>Hospitality Services</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

© Life Orientation in Table 3.
(3) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10040022</td>
<td>Introduction to Information Systems</td>
</tr>
<tr>
<td>12040612</td>
<td>Electronics</td>
</tr>
<tr>
<td>10040032</td>
<td>Introduction to Systems Development</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11050222</td>
<td>Contact Centre Operations</td>
</tr>
</tbody>
</table>

2011
One of the following recommended optional NQF Level 2 vocational subjects to be offered from January 2011

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10040162</td>
<td>Multimedia Basics</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.
(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

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requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03020052</td>
<td>Management Practice</td>
</tr>
<tr>
<td>03020062</td>
<td>Operations Management</td>
</tr>
<tr>
<td>03010022</td>
<td>Financial Management</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03020082</td>
<td>Entrepreneurship</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03040092</td>
<td>Marketing</td>
</tr>
<tr>
<td>03040102</td>
<td>Advertising and Promotions</td>
</tr>
<tr>
<td>03040112</td>
<td>Marketing Communication</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03040122</td>
<td>Consumer Behaviour OR</td>
</tr>
<tr>
<td>11050222</td>
<td>Contact Centre Operations</td>
</tr>
</tbody>
</table>

2011

One of the following recommended optional NQF Level 2 vocational subjects to be offered from January 2011

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02020012</td>
<td>Graphic Design</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.
(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
# PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)

**NQF LEVEL:** LEVEL 2  
**PROGRAMME NAME:** OFFICE ADMINISTRATION  
**PROGRAMME CODE:** 522030604

<table>
<thead>
<tr>
<th>NQF Organising field:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAQA credits:</td>
<td>130</td>
</tr>
<tr>
<td>Programme duration in years:</td>
<td>1.0</td>
</tr>
<tr>
<td>Date of implementation:</td>
<td>January 2007</td>
</tr>
</tbody>
</table>

## 1. ADMISSION REQUIREMENTS

### (1) General minimum admission requirements

1. A Grade 9 Certificate; or
2. An Adult Education and Training (ABET) NQF Level 1 Certificate; or
3. A recognised equivalent qualification obtained at NQF Level 1; or
4. An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
5. A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

### (2) Specific admission requirements

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission...
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03060142</td>
<td>Business Practice</td>
</tr>
<tr>
<td>03060152</td>
<td>Office Practice</td>
</tr>
<tr>
<td>03060162</td>
<td>Office Data Processing</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010012</td>
<td>Applied Accounting</td>
</tr>
<tr>
<td>See Table 3</td>
<td>Second Language at First Additional Language level</td>
</tr>
<tr>
<td>03010042</td>
<td>New Venture Creation</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.
(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: PRIMARY AGRICULTURE
PROGRAMME CODE: 522010101

NQF Organising field: 1
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2007

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010012</td>
<td>Soil Science</td>
</tr>
<tr>
<td>01010022</td>
<td>Plant Production</td>
</tr>
<tr>
<td>01010032</td>
<td>Animal Production</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010042</td>
<td>Agribusiness</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: TOURISM
PROGRAMME CODE: 522110102

NQF Organising field: 11
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2007

1. ADMISSION REQUIREMENTS

   (1) General minimum admission requirements

      (a) A Grade 9 Certificate; or
      (b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
      (c) A recognised equivalent qualification obtained at NQF Level 1; or
      (d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
      (e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

   (2) Specific admission requirements

   In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010052</td>
<td>Science of Tourism</td>
</tr>
<tr>
<td>11010062</td>
<td>Sustainable Tourism in South Africa</td>
</tr>
<tr>
<td>11010032</td>
<td>Client Services and Human Relations</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010072</td>
<td>Tourism Operations</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: SAFETY IN SOCIETY
PROGRAMME CODE: 522080101

NQF Organising field: 8
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2.

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>08010012</td>
<td>Introduction to Governance</td>
</tr>
<tr>
<td>08020022</td>
<td>Introduction to Law</td>
</tr>
<tr>
<td>08020032</td>
<td>Principles of Criminal Justice</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>08010042</td>
<td>Introduction to Policing Practices</td>
</tr>
<tr>
<td>08020052</td>
<td>Criminology</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: MECHATRONICS
PROGRAMME CODE: 522060402

NQF Organising field: 6
SAQA credits: 130
Programme duration in years: 1.0
Date of implementation: January 2009

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2.

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10040052</td>
<td>Introduction to Computers</td>
</tr>
<tr>
<td>12040212</td>
<td>Electro Technology</td>
</tr>
<tr>
<td>06030092</td>
<td>Manual Manufacturing</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06040102</td>
<td>Mechatronic Systems</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: EDUCATION AND DEVELOPMENT
PROGRAMME CODE: 522050301

NQF Organising field: 5
SAQA credits: 130
Programme duration in years: 1.0
Date of implementation: January 2009

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

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2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>05050012</td>
<td>Art and Science of Teaching</td>
</tr>
<tr>
<td>05050022</td>
<td>Human and Social Development</td>
</tr>
<tr>
<td>05050032</td>
<td>Learning Psychology</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>05030042</td>
<td>Early Childhood Development</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

1. If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

2. If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: DRAWING OFFICE PRACTICE
PROGRAMME CODE: 522120503

NQF Organising field: 12
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2011

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12050622</td>
<td>Architectural Graphics and Technology</td>
</tr>
<tr>
<td>12050652</td>
<td>Civil and Structural Steel work Detailing</td>
</tr>
<tr>
<td>12050682</td>
<td>Engineering Graphics and Technology</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12050702</td>
<td>Drawing Office Procedures and Techniques</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06050342</td>
<td>Process Technology</td>
</tr>
<tr>
<td>10020012</td>
<td>Physical Science</td>
</tr>
<tr>
<td>06020012</td>
<td>Engineering Fundamentals</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06050372</td>
<td>Pulp and Papermaking Technology</td>
</tr>
<tr>
<td>06050422</td>
<td>Process Chemistry</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 2
PROGRAMME NAME: PROCESS INSTRUMENTATION
PROGRAMME CODE: 522060604

NQF Organising field: 6
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2011

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A Grade 9 Certificate; or
(b) An Adult Education and Training (ABET) NQF Level 1 Certificate; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 2; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 2.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 2 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 2 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06020012</td>
<td>Engineering Fundamentals</td>
</tr>
<tr>
<td>12040192</td>
<td>Electronic Control and Digital Electronics</td>
</tr>
<tr>
<td>10020012</td>
<td>Physical Science</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 2 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06060452</td>
<td>Instrumentation Technology</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
SECTION 6

LIST OF NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES NQF LEVEL 3
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: CIVIL ENGINEERING AND BUILDING CONSTRUCTION
PROGRAMME CODE: 523120301

NQF Organising field: 12
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

   (1) General minimum admission requirements

   (a) A NQF Level 2 National Certificate (Vocational); or
   (b) A recognised equivalent qualification obtained at NQF Level 2; or
   (c) A recognised equivalent qualification obtained at NQF Level 1; or
   (d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
   (e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

   (2) Specific admission requirements

   In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
2008

(2) Three compulsory NQF Level 3 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1201223</td>
<td>Drawing, Setting Out, Quantities and Costing</td>
</tr>
<tr>
<td>1201233</td>
<td>Construction Plant and Equipment</td>
</tr>
<tr>
<td>1201243</td>
<td>Construction Material</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020093</td>
<td>Physical Sciences* OR</td>
</tr>
<tr>
<td>12030283</td>
<td>Construction Plumbing OR</td>
</tr>
<tr>
<td>12030293</td>
<td>Construction Carpentry and Roof Work OR</td>
</tr>
<tr>
<td>12020303</td>
<td>Construction Masonry and Tiling OR</td>
</tr>
<tr>
<td>12030313</td>
<td>Roads OR</td>
</tr>
<tr>
<td>12010323</td>
<td>Concrete Structures</td>
</tr>
</tbody>
</table>

* Will not be phased out and will be offered in 2009.

2009

(4) Three compulsory NQF Level 3 vocational subjects to be offered from January 2009.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12010253</td>
<td>Construction Planning</td>
</tr>
<tr>
<td>12030263</td>
<td>Plant and Equipment</td>
</tr>
<tr>
<td>12010273</td>
<td>Materials</td>
</tr>
</tbody>
</table>
(5) One of the following recommended optional NQF Level 3 vocational subjects to be offered from January 2009.

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020093</td>
<td>Physical Science OR</td>
</tr>
<tr>
<td>12030333</td>
<td>Carpentry and Roof Work OR</td>
</tr>
<tr>
<td>12020343</td>
<td>Concrete Structures OR</td>
</tr>
<tr>
<td>12020353</td>
<td>Masonry OR</td>
</tr>
<tr>
<td>12030363</td>
<td>Roads OR</td>
</tr>
<tr>
<td>12030373</td>
<td>Plumbing</td>
</tr>
</tbody>
</table>

OR

(6) An official language at First Additional Language level; or

(7) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: ENGINEERING AND RELATED DESIGN
PROGRAMME CODE: 523060101

NQF Organising field: 6
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>06010113</td>
<td>Engineering Practice and Maintenance</td>
</tr>
<tr>
<td>06010123</td>
<td>Material Technology</td>
</tr>
<tr>
<td>06010133</td>
<td>Engineering Graphics and Design</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020093</td>
<td>Physical Science OR</td>
</tr>
<tr>
<td>06010143</td>
<td>Fitting and Turning OR</td>
</tr>
<tr>
<td>06020153</td>
<td>Automotive Repair and Maintenance OR</td>
</tr>
<tr>
<td>06030163</td>
<td>Engineering Fabrication – Boiler Making OR</td>
</tr>
<tr>
<td>06030173</td>
<td>Engineering Fabrication – Sheet Metal Work OR</td>
</tr>
<tr>
<td>06030183</td>
<td>Welding OR</td>
</tr>
<tr>
<td>06030193</td>
<td>Refrigeration Practice</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.
4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: ELECTRICAL INFRASTRUCTURE CONTRUCTION
PROGRAMME CODE: 523120402

NQF Organising field: 12
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>12040383</td>
<td>Electrical Principles and Practice</td>
</tr>
<tr>
<td>12040393</td>
<td>Electrical Workmanship</td>
</tr>
<tr>
<td>12040403</td>
<td>Electronic Control and Digital Electronics</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12040413</td>
<td>Electrical Systems and Construction OR</td>
</tr>
<tr>
<td>10020093</td>
<td>Physical Science</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
NQF Organising field: 3
SAQA credits: 130
Programme duration in years: 1.0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
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(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

   (a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

   (b) Mathematics or Mathematical Literacy listed in Table 2

   (c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03010173</td>
<td>Applied Accounting</td>
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<tr>
<td>03010183</td>
<td>Financial Management</td>
</tr>
<tr>
<td>03010193</td>
<td>Economic Environment</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010203</td>
<td>New Venture Creation</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or

(b) A recognised equivalent qualification obtained at NQF Level 2;

or

(c) A recognised equivalent qualification obtained at NQF Level 1;

or

(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or

(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2.

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>11010083</td>
<td>Hospitality Generics</td>
</tr>
<tr>
<td>11010093</td>
<td>Food Preparation</td>
</tr>
<tr>
<td>11010103</td>
<td>Client Services and Human Relations</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010113</td>
<td>Hospitality Services</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: INFORMATION TECHNOLOGY AND
COMPUTER SCIENCE
PROGRAMME CODE: 523100401

NQF Organising field: 10
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

© Life Orientation in Table 3.
(3) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>10040063</td>
<td>System Analysis and Design</td>
</tr>
<tr>
<td>10040073</td>
<td>Computer Hardware and Software</td>
</tr>
<tr>
<td>10040083</td>
<td>Principles of Computer Programming</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>11050233</td>
<td>Contact Centre Operations</td>
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</table>

2012

One of the following recommended optional NQF Level 3 vocational subjects to be offered from January 2012

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>10040173</td>
<td>Multimedia Content</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.
(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2;
or
(c) A recognised equivalent qualification obtained at NQF Level 1;
or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03020213</td>
<td>Management Practice</td>
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<tr>
<td>03020223</td>
<td>Operations Management</td>
</tr>
<tr>
<td>03010183</td>
<td>Financial Management</td>
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</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>03080243</td>
<td>Project Management</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: MARKETING
PROGRAMME CODE: 523030403

NQF Organising field: 3
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
© A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

© Life Orientation in Table 3.
(3) Three compulsory NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03040253</td>
<td>Marketing</td>
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<tr>
<td>03040263</td>
<td>Advertising and Promotions</td>
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<tr>
<td>03040273</td>
<td>Marketing Communication</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03040283</td>
<td>Consumer Behaviour OR</td>
</tr>
<tr>
<td>11050233</td>
<td>Contact Centre Operations</td>
</tr>
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</table>

2012
One of the following recommended optional NQF Level 3 vocational subjects to be offered from January 2012

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>02020023</td>
<td>Graphic Design</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

 Obtained at least:

(1) 40% in the required official language.
(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
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<th>SUBJECT</th>
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<tbody>
<tr>
<td>03060293</td>
<td>Business Practice</td>
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<tr>
<td>03060303</td>
<td>Office Practice</td>
</tr>
<tr>
<td>03060313</td>
<td>Office Data Processing</td>
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</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010173</td>
<td>Applied Accounting OR</td>
</tr>
<tr>
<td>See Table 3</td>
<td>Second Language at First Additional Language level OR</td>
</tr>
<tr>
<td>03010203</td>
<td>New Venture Creation</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.
(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 3
PROGRAMME NAME: PRIMARY AGRICULTURE
PROGRAMME CODE: 523010101

NQF Organising field: 1
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2008

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
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<tbody>
<tr>
<td>01010053</td>
<td>Soil Science</td>
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<tr>
<td>01010063</td>
<td>Plant Production</td>
</tr>
<tr>
<td>01010073</td>
<td>Animal Production</td>
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</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010083</td>
<td>Agribusiness</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
<table>
<thead>
<tr>
<th>PROGRAMME TYPE:</th>
<th>NATIONAL CERTIFICATE (VOCATIONAL)</th>
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</thead>
<tbody>
<tr>
<td>NQF LEVEL:</td>
<td>LEVEL 3</td>
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<tr>
<td>PROGRAMME NAME:</td>
<td>TOURISM</td>
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<tr>
<td>PROGRAMME CODE:</td>
<td>523110102</td>
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</tbody>
</table>

NQF Organising field: 11  
SAQA credits: 130  
Programme duration in years: 1,0  
Date of implementation: January 2008

1. **ADMISSION REQUIREMENTS**

   **(1) General minimum admission requirements**

   (a) A NQF Level 2 National Certificate (Vocational); or  
   (b) A recognised equivalent qualification obtained at NQF Level 2; or  
   (c) A recognised equivalent qualification obtained at NQF Level 1; or  
   (d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or  
   (e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

   **(2) Specific admission requirements**

   In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

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3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>11010123</td>
<td>Science of Tourism</td>
</tr>
<tr>
<td>11010133</td>
<td>Sustainable Tourism in South Africa and Regional Travel</td>
</tr>
<tr>
<td>11010103</td>
<td>Client Services and Human Relations</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010143</td>
<td>Tourism Operations</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

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3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<th>SUBJECT</th>
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<td>Governance</td>
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<tr>
<td>08020073</td>
<td>Criminal Law</td>
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<tr>
<td>08020083</td>
<td>Criminal Justice Structures and Mandates</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
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<tbody>
<tr>
<td>08010093</td>
<td>Theory of Policing Practices OR</td>
</tr>
<tr>
<td>08020103</td>
<td>Criminology</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
**PROGRAMME TYPE:** NATIONAL CERTIFICATE (VOCATIONAL)  
**NQF LEVEL:** LEVEL 3  
**PROGRAMME NAME:** MECHATRONICS  
**PROGRAMME CODE:** 523060402

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<td>Programme duration in years:</td>
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</tr>
<tr>
<td>Date of implementation:</td>
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### 1. ADMISSION REQUIREMENTS

#### (1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or  
(b) A recognised equivalent qualification obtained at NQF Level 2; or  
(c) A recognised equivalent qualification obtained at NQF Level 1; or  
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or  
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

#### (2) Specific admission requirements

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006* (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>10040103</td>
<td>Stored Programme Systems</td>
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<tr>
<td>12040423</td>
<td>Electro Technology</td>
</tr>
<tr>
<td>06030203</td>
<td>Machine Manufacturing</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>06040213</td>
<td>Mechatronic Systems</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<tr>
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<th>SUBJECT</th>
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<tbody>
<tr>
<td>05050053</td>
<td>Art and Science of Teaching</td>
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<tr>
<td>05050063</td>
<td>Human and Social Development</td>
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<tr>
<td>05050073</td>
<td>Learning Psychology</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
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<td>05030083</td>
<td>Early Childhood Development</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

   (a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

   (b) Mathematics or Mathematical Literacy listed in Table 2

   (c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<tr>
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<th>SUBJECT</th>
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<tbody>
<tr>
<td>12050633</td>
<td>Architectural Graphics and Technology</td>
</tr>
<tr>
<td>12050663</td>
<td>Civil and Structural Steel work Detailing</td>
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<tr>
<td>06010133</td>
<td>Engineering Graphics and Design (CAD)</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12050713</td>
<td>Drawing Office Procedures and Techniques</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 2 National Certificate (Vocational); or
(b) A recognised equivalent qualification obtained at NQF Level 2; or
(c) A recognised equivalent qualification obtained at NQF Level 1; or
(d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
(e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<th>SUBJECT</th>
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<tr>
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<td>Process Technology</td>
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<td>06050403</td>
<td>Process Control</td>
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<td>10020093</td>
<td>Physical Science</td>
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(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06050383</td>
<td>Pulp and Papermaking Technology</td>
</tr>
<tr>
<td>06050433</td>
<td>Process Chemistry</td>
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</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
**PROGRAMME TYPE:** NATIONAL CERTIFICATE (VOCATIONAL)  
**NQF LEVEL:** LEVEL 3  
**PROGRAMME NAME:** PROCESS INSTRUMENTATION  
**PROGRAMME CODE:** 523060604

<table>
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<td>Date of implementation:</td>
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</table>

1. **ADMISSION REQUIREMENTS**

   (1) **General minimum admission requirements**

   (a) A NQF Level 2 National Certificate (Vocational); or
   (b) A recognised equivalent qualification obtained at NQF Level 2; or
   (c) A recognised equivalent qualification obtained at NQF Level 1; or
   (d) An approved bridging programme designed for the specific purpose of access to NQF Level 3; or
   (e) A RPL assessment programme, which meets the basic requirements for access to NQF Level 3.

   (2) **Specific admission requirements**

   In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission
requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 3 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 3 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tr>
<td>06010113</td>
<td>Engineering Practice and Maintenance</td>
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<tr>
<td>12040403</td>
<td>Electronic Control and Digital electronics</td>
</tr>
<tr>
<td>10020093</td>
<td>Physical Science</td>
</tr>
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</table>

(3) One of the following recommended optional NQF Level 3 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06060463</td>
<td>Instrumentation Technology</td>
</tr>
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</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 2.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
SECTION 7

LIST OF NATIONAL CERTIFICATE (VOCATIONAL) PROGRAMMES NQF LEVEL 4
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)  
NQF LEVEL: LEVEL 4  
PROGRAMME NAME: CIVIL ENGINEERING AND BUILDING CONSTRUCTION  
PROGRAMME CODE: 524120301

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<td>Programme duration in years:</td>
<td>1,0</td>
</tr>
<tr>
<td>Date of implementation:</td>
<td>January 2009</td>
</tr>
</tbody>
</table>

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or  
(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or  
(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or  
(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.
(2) **Specific admission requirements**

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.
(b) Mathematics or Mathematical Literacy listed in Table 2.

(c) Life Orientation in Table 3.

2008

(2) Three compulsory NQF Level 4 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
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<th>CODE</th>
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<tr>
<td>12010434</td>
<td>Drawing, Setting Out, Quantities and Costing</td>
</tr>
<tr>
<td>12010444</td>
<td>Construction Supervision</td>
</tr>
<tr>
<td>12010454</td>
<td>Construction Material</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects for the 2008 enrolment. These subjects will be phased out in December 2008.

<table>
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<tr>
<th>CODE</th>
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<tbody>
<tr>
<td>10020144</td>
<td>Physical Sciences* OR</td>
</tr>
<tr>
<td>12030494</td>
<td>Civil and Construction Technology</td>
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</tbody>
</table>

* Will not be phased out and will be offered in 2009.
2009

(4) Three compulsory NQF Level 4 vocational subjects to be offered from January 2009.

<table>
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<tr>
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<td>Construction Planning</td>
<td>12</td>
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<td>12010474</td>
<td>Construction Supervision</td>
<td>12</td>
</tr>
<tr>
<td>12010484</td>
<td>Materials</td>
<td>12</td>
</tr>
</tbody>
</table>

(5) One of the following recommended optional NQF Level 4 vocational subjects to be offered from January 2009.

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<th>SUBJECT</th>
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<tbody>
<tr>
<td>10020144</td>
<td>Physical Science OR</td>
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<tr>
<td>12030504</td>
<td>Carpentry and Roof Work</td>
</tr>
<tr>
<td>12020514</td>
<td>Concrete Structures OR</td>
</tr>
<tr>
<td>12020524</td>
<td>Masonry OR</td>
</tr>
<tr>
<td>12030534</td>
<td>Roads OR</td>
</tr>
<tr>
<td>12030544</td>
<td>Plumbing***</td>
</tr>
</tbody>
</table>

OR

(6) An official language at First Additional Language level; or

(7) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.
4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
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<th>SUBJECT</th>
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<td>Engineering Processes</td>
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<td>06020234</td>
<td>Professional Engineering Practice</td>
</tr>
<tr>
<td>06020244</td>
<td>Applied Engineering Technology</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10020144</td>
<td>Physical Science OR</td>
</tr>
<tr>
<td>06020264</td>
<td>Fitting and Turning OR</td>
</tr>
<tr>
<td>06020274</td>
<td>Automotive Repair and Maintenance OR</td>
</tr>
<tr>
<td>06030284</td>
<td>Engineering Fabrication – Boiler Making OR</td>
</tr>
<tr>
<td>06030294</td>
<td>Engineering Fabrication – Sheet Metal WorkerOR</td>
</tr>
<tr>
<td>06030304</td>
<td>Welding OR</td>
</tr>
<tr>
<td>06030314</td>
<td>Refrigeration and Air Conditioning Processes</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.
4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

1. 40% in the required official language.
2. 30% in Mathematical Literacy or Mathematics.
3. 40% in Life Orientation.
4. 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

1. If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

2. If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
<table>
<thead>
<tr>
<th>PROGRAMME TYPE:</th>
<th>NATIONAL CERTIFICATE (VOCATIONAL)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NQF LEVEL:</td>
<td>LEVEL 4</td>
</tr>
<tr>
<td>PROGRAMME NAME:</td>
<td>ELECTRICAL INFRASTRUCTURE CONSTRUCTION</td>
</tr>
<tr>
<td>PROGRAMME CODE:</td>
<td>524120402</td>
</tr>
</tbody>
</table>

- NQF Organising field: 12
- SAQA credits: 130
- Programme duration in years: 1.0
- Date of implementation: January 2009

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meet the basic requirements for access to NQF Level 4 and for students not part of the South African school system.
(2) **Specific admission requirements**

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.
(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.

(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12040554</td>
<td>Electrical Principles and Practice</td>
</tr>
<tr>
<td>12040564</td>
<td>Electrical Workmanship</td>
</tr>
<tr>
<td>12040574</td>
<td>Electronic Control and Digital Electronics</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12040584</td>
<td>Electrical Systems and Construction OR</td>
</tr>
<tr>
<td>10020144</td>
<td>Physical Science</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.
(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010324</td>
<td>Applied Accounting</td>
</tr>
<tr>
<td>03010334</td>
<td>Financial Management</td>
</tr>
<tr>
<td>03010344</td>
<td>Economic Environment</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010354</td>
<td>New Venture Creation</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010154</td>
<td>Hospitality Generics</td>
</tr>
<tr>
<td>11010164</td>
<td>Food Preparation</td>
</tr>
<tr>
<td>11010174</td>
<td>Client Services and Human Relations</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010184</td>
<td>Hospitality Services</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 4
PROGRAMME NAME: INFORMATION TECHNOLOGY AND
COMPUTER SCIENCE
PROGRAMME CODE: 524100401

NQF Organising field: 10
SAQA credits: 130
Programme duration in years: 1,0
Date of implementation: January 2009

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a
Further Education and Training College indicating that the
student has met the minimum subject requirements at Level 3; or
(b) An appropriate registered equivalent qualification obtained at
NQF Level 3; or
(c) A bridging programme designed for the specific purpose of
access to NQF Level 4; or
(d) A RPL assessment for Grades 11 or 12 learners which meets the
basic requirements for access to NQF Level 4 and for students
not part of the South African school system.
(2) **Specific admission requirements**

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may, subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.
(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3

(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>10040114</td>
<td>Systems Analysis and Design</td>
</tr>
<tr>
<td>10040124</td>
<td>Data Communication and Networking</td>
</tr>
<tr>
<td>10040134</td>
<td>Computer Programming</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11050244</td>
<td>Contact Centre Operations</td>
</tr>
</tbody>
</table>

2013

One of the following recommended optional NQF Level 4 vocational subjects to be offered from January 2013

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10040184</td>
<td>Multimedia Service</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.
4. **PROMOTION AND CERTIFICATION REQUIREMENTS**

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

   (a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

   (b) Mathematics or Mathematical Literacy listed in Table 2

   (c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03020364</td>
<td>Management Practice</td>
</tr>
<tr>
<td>03020374</td>
<td>Operations Management</td>
</tr>
<tr>
<td>03010334</td>
<td>Financial Management</td>
</tr>
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</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03080394</td>
<td>Project Management</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

© Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03040404</td>
<td>Marketing</td>
</tr>
<tr>
<td>03040414</td>
<td>Advertising and Promotions</td>
</tr>
<tr>
<td>03040424</td>
<td>Marketing Communication</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03040434</td>
<td>Consumer Behaviour <strong>OR</strong></td>
</tr>
<tr>
<td>11050244</td>
<td>Contact Centre Operations</td>
</tr>
</tbody>
</table>

2013
One of the following recommended optional NQF Level 4 vocational subjects to be offered from January 2013

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>02020034</td>
<td>Graphic Design</td>
</tr>
</tbody>
</table>

**OR**

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.
(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

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(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>03060454</td>
<td>Business Practice</td>
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<tr>
<td>03060464</td>
<td>Office Practice</td>
</tr>
<tr>
<td>03060474</td>
<td>Office Data Processing</td>
</tr>
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(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>03010324</td>
<td>Applied Accounting</td>
</tr>
<tr>
<td></td>
<td>See Table 3</td>
</tr>
<tr>
<td></td>
<td>Second Language at First Additional Language level</td>
</tr>
<tr>
<td>03010354</td>
<td>New Venture Creation</td>
</tr>
<tr>
<td>03060484</td>
<td>Personal Assistance</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.
(4) 50% in each of the four vocational subjects.

5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department
and after consultation with the academic board, determine admission
requirements in respect of particular further education and training
programmes.

(3) **Additional admission requirements or an amendment to the
existing admission requirements**

Additional admission requirements or an amendment to the existing
admission requirements may be published by means of an examination
instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for
full-time students is a minimum period of one (1) year. Part-time students may
spread their programme over a longer period than one year. A maximum period
of three (3) end-of-year examinations will be allowed for the completion of
part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4
subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least
First Additional Language level. The language chosen must be
the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>01010094</td>
<td>Farm Planning and Mechanisation</td>
</tr>
<tr>
<td>01010104</td>
<td>Advanced Plant Production</td>
</tr>
<tr>
<td>01010114</td>
<td>Animal Production</td>
</tr>
</tbody>
</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>01010124</td>
<td>Agribusiness</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

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subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
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<tr>
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<tbody>
<tr>
<td>11010194</td>
<td>Science of Tourism</td>
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<tr>
<td>11010204</td>
<td>Sustainable Tourism in South Africa and International Travel</td>
</tr>
<tr>
<td>11010174</td>
<td>Client Services and Human Relations</td>
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(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>11010214</td>
<td>Tourism Operations</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)
NQF LEVEL: LEVEL 4
PROGRAMME NAME: SAFETY IN SOCIETY
PROGRAMME CODE: 524080101

NQF Organising field: 8
SAQA credits: 130
Programme duration in years: 1.0
Date of implementation: January 2010

1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
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<th>SUBJECT</th>
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<tbody>
<tr>
<td>08010114</td>
<td>Governance</td>
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<tr>
<td>08020124</td>
<td>Law Procedures and Evidence</td>
</tr>
<tr>
<td>08020134</td>
<td>Criminal Justice Process</td>
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(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
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<tbody>
<tr>
<td>08010144</td>
<td>Applied Policing OR</td>
</tr>
<tr>
<td>08020154</td>
<td>Criminology</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or
(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or
(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or
(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
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(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2.

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>10040154</td>
<td>Stored Programme Systems</td>
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<tr>
<td>12040594</td>
<td>Electro Technology</td>
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<tr>
<td>06030324</td>
<td>Computer-Integrated Manufacturing</td>
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(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06040334</td>
<td>Mechatronic Systems</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

In terms of section 17(3)(a) of the Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006), the College Council may,
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(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>05050094</td>
<td>Art and Science of Teaching</td>
</tr>
<tr>
<td>05050104</td>
<td>Human and Social Development</td>
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<tr>
<td>05050114</td>
<td>Learning Psychology</td>
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</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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</thead>
<tbody>
<tr>
<td>05030124</td>
<td>Early Childhood Development</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
### PROGRAMME TYPE: NATIONAL CERTIFICATE (VOCATIONAL)

<table>
<thead>
<tr>
<th>NQF LEVEL:</th>
<th>LEVEL 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROGRAMME NAME:</td>
<td>DRAWING OFFICE PRACTICE</td>
</tr>
<tr>
<td>PROGRAMME CODE:</td>
<td>524120503</td>
</tr>
</tbody>
</table>

- NQF Organising field: 12
- SAQA credits: 130
- Programme duration in years: 1.0
- Date of implementation: January 2013

### 1. ADMISSION REQUIREMENTS

#### (1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

#### (2) Specific admission requirements

In terms of section 17(3)(a) of the *Further Education and Training Colleges Act, 2006 (Act No. 16 of 2006)*, the College Council may,
subject to applicable policy, the approval of the Head of Department and after consultation with the academic board, determine admission requirements in respect of particular further education and training programmes.

(3) **Additional admission requirements or an amendment to the existing admission requirements**

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. **DURATION**

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. **PROGRAMME REQUIREMENTS**

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

<table>
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<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>12050644</td>
<td>Architectural Design and Technology</td>
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<tr>
<td>12050674</td>
<td>Civil and Structural Steel work Detailing</td>
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<tr>
<td>12050694</td>
<td>Mechanical Draughting and Technology</td>
</tr>
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</table>

(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>12050724</td>
<td>Drawing Office Procedures and Techniques</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

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(3) Additional admission requirements or an amendment to the existing admission requirements

Additional admission requirements or an amendment to the existing admission requirements may be published by means of an examination instruction.

2. DURATION

The duration of the National Certificate (Vocational) at Level 4 on the NQF for full-time students is a minimum period of one (1) year. Part-time students may spread their programme over a longer period than one year. A maximum period of three (3) end-of-year examinations will be allowed for the completion of part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4 subjects selected as follows:

   (a) One of the eleven official languages listed at Table 1 on at least First Additional Language level. The language chosen must be the language of learning and teaching of the institution.

   (b) Mathematics or Mathematical Literacy listed in Table 2.

   (c) Life Orientation in Table 3.
Three compulsory NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06050364</td>
<td>Process Technology</td>
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<tr>
<td>10020144</td>
<td>Physical Science</td>
</tr>
<tr>
<td>06050414</td>
<td>Process Control</td>
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One of the following recommended optional NQF Level 4 vocational subjects

<table>
<thead>
<tr>
<th>CODE</th>
<th>SUBJECT</th>
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<tbody>
<tr>
<td>06050394</td>
<td>Pulp and Papermaking Technology</td>
</tr>
<tr>
<td>06050444</td>
<td>Process Chemistry</td>
</tr>
</tbody>
</table>

OR

An official language at First Additional Language level; or

Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. **CONDONATION**

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

1. If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

2. If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.
1. ADMISSION REQUIREMENTS

(1) General minimum admission requirements

(a) A NQF Level 3 National Certificate (Vocational) issued by a Further Education and Training College indicating that the student has met the minimum subject requirements at Level 3; or

(b) An appropriate registered equivalent qualification obtained at NQF Level 3; or

(c) A bridging programme designed for the specific purpose of access to NQF Level 4; or

(d) A RPL assessment for Grades 11 or 12 learners which meets the basic requirements for access to NQF Level 4 and for students not part of the South African school system.

(2) Specific admission requirements

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and after consultation with the academic board, determine admission
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programmes.

(3) Additional admission requirements or an amendment to the
existing admission requirements

Additional admission requirements or an amendment to the existing
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2. DURATION

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full-time students is a minimum period of one (1) year. Part-time students may
spread their programme over a longer period than one year. A maximum period
of three (3) end-of-year examinations will be allowed for the completion of
part-time programmes.

3. PROGRAMME REQUIREMENTS

(1) A fundamental component comprising three compulsory NQF Level 4
subjects selected as follows:

(a) One of the eleven official languages listed at Table 1 on at least
First Additional Language level. The language chosen must be
the language of learning and teaching of the institution.

(b) Mathematics or Mathematical Literacy listed in Table 2

(c) Life Orientation in Table 3.
(2) Three compulsory NQF Level 4 vocational subjects

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<tr>
<th>CODE</th>
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<tbody>
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<td>06020224</td>
<td>Engineering Processes</td>
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<tr>
<td>12040574</td>
<td>Electronic Control and Digital Electronics</td>
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<tr>
<td>10020144</td>
<td>Physical Science</td>
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(3) One of the following recommended optional NQF Level 4 vocational subjects

<table>
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<th>SUBJECT</th>
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<tbody>
<tr>
<td>06060474</td>
<td>Instrumentation Technology</td>
</tr>
</tbody>
</table>

OR

(4) An official language at First Additional Language level; or

(5) Any other vocational subject, provided that such subject has been offered the previous year, i.e. at NQF Level 3.

4. PROMOTION AND CERTIFICATION REQUIREMENTS

Obtained at least:

(1) 40% in the required official language.

(2) 30% in Mathematical Literacy or Mathematics.

(3) 40% in Life Orientation.

(4) 50% in each of the four vocational subjects.
5. CONDONATION

A condonation of a maximum of one (1) fundamental subject will be applied as follows:

(1) If a student obtains less than 40% in the language subject or Life Orientation, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 40% in that language subject or Life Orientation.

(2) If a student obtains less than 30% in Mathematics or Mathematical Literacy, his or her result may be condoned by a maximum of 5% to the required promotion requirement of 30% in Mathematics or Mathematical Literacy.